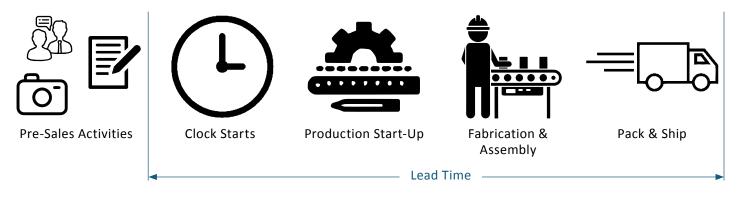
EVALUATION/ORDER FORM

The Helix sales process requires strong cooperation between our dealers and the Harmar Helix team. Harmar provides an estimated "lead time" based on our production capacity and backlog. This time is calculated from the **Date of Signed Customer Drawings** to the **Date of Product Shipment**. Please be aware, the time from initial customer inquiry to Signed Customer Drawings can very depending on timelines of the Pre-Sales Activities.



In order to quickly turn around quotes and drawings, a <u>complete</u> Evaluation Form and <u>proper</u> pictures must BOTH be submitted. On average, when submitted correctly, drawings can be turned around in 1-3 business days; however, incomplete information and improper pictures can delay this an additional 1-10 business days. Please review the following for our best practices for the pre-sale activity.

Pre-Sale Checklist

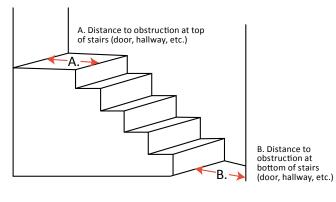
y N	Pre-Sale Evaluation
	Staircase: Landings, turns, ceiling, hand-rail/molding instrusions
	User(s): Height, weight, sitting distance back to knee
	Preferences: Exit direction top/bottom, side, color, hand control
	Complete Evaluation Form
	Sketch
	Product Information
	User Info
	Pictures of Staircase - <u>harmar.com/project-image-upload</u>
5	Markers: Every step, overlap, measuring tape, no telephoto, clear
	Overall View: Wide, show doors, ceiling, landings



EVALUATION/ORDER FORM

Quote Order		
Date:	Account Number:	
Sales Representative:	Projected Close Date:	
Dealer Name:	Purchase Order Number:	
Address:	Ship To Address:	
City: State: Zip:		
Phone: Fax:	Contact:	
Email:	Phone:	
Shipping Method: Pick up Common Carrier	Opportunity Reference / Project Name:	
SITE DETAILS	DISTANCE TO NEAREST OBSTRUCTION AT TOP AND BOTTOM OF STEPS	
Indoor (standard)	A inches	
Outdoor	B inches	
POWER SUPPLY (SOCKET) LOCATIONS	A. Distance to obstruction at top of stairs (door, hallway, etc.)	
Top Bottom Mid-landings	A.	
FLOOR CONSTRUCTION		
Wood Concrete Tile		
Marble Granite Steel		
	B. Distance to obstruction at bottom of stairs	
Other:	B. B. (door, hallway, etc.)	
LIST PLANNED MODIFICATIONS TO STAIRCASE AREA	Number of floors:	
Remove hand rails	Rail length:	
Modify under floor heat system	Total number of risers:	
Move/modify door at upper landing	Stair width: inches	
Move/modify door at lower landing	Rise: inches Run: inches	
Other:		

EST OBSTRUCTION AT TOP AND



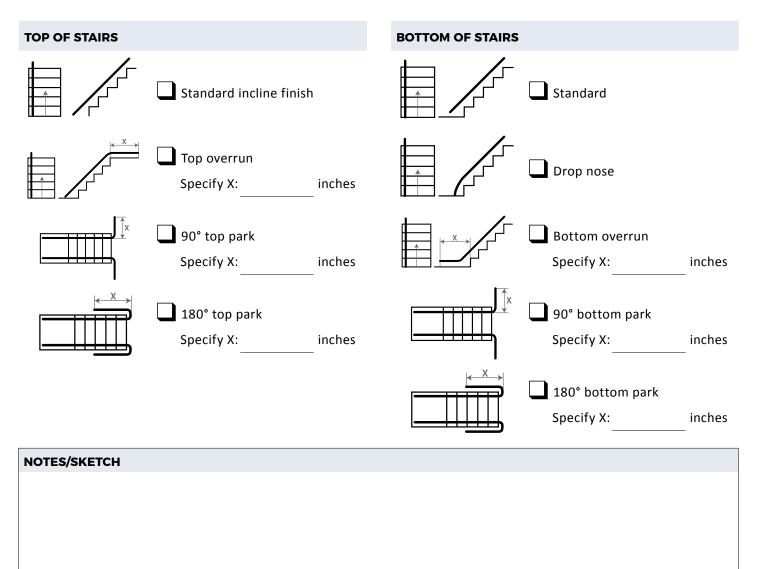


EVALUATION/ORDER FORM

OPTIONS				
Key switch on li	ft 🔲 Addit	ional call/send	Additional charging stat	ion Emergency stop
Overspeed gove	ernor (available to m	neet commercial co	ode requirements)	
	0° turn ustom angle turn 0° 80° turn ustom angle turn 13 pouble 90° turns		Side of Staircase: As viewed looking up Turn Type	Left Right
	ouble custom radius piral (min 36" stair v weep		EXTERNAL INTERNAL External Internal	ernal Combination
CONTROL SWITCH			SEAT CONFIGURATION	
Left hand	Ĵ.	Right hand		HEIGHT WEIGHT < 5'
				151-200 lb
COLORS				517"- 6' 201-250 lb
COLORS Rail color: Chassis color: Seat upholstery colo	Beige Beige or: Beige	Black Black Black Black		



EVALUATION/ORDER FORM



Because all of our products are custom built and painted to fit your specific needs and application, the final product is non-returnable. However, we will work with you to resolve any problems. Cancellations of orders must be done within 6-days of sign off in order to receive a full refund of the deposit and freight balances. If a cancellation is not received within 6-days then no refund on the deposit or freight balances can be given as the order will be in production.

I have read and understand the above:

Date:

Print Name:

Sign Name:



Harmar.com 800.833.0478